



UNIVERSITY OF CALICUT

No. 27742/CDC-A3/2014/CU

Calicut University P.O., Dated: 14.12.2021

**CIRCULAR**

Sub:- CDC -- Continuation of Provisional Affiliation(CPA) to various programmes in affiliated Colleges for the academic year 2022-23 -- Submission of application -- reg.

Ref :- \_\_\_\_\_

All the colleges affiliated to University of Calicut (except Autonomous Colleges) are requested to submit application for continuation of provisional affiliation(CPA) to existing programmes in the colleges for the academic year 2022-23, along with challan receipts towards remittance of requisite fee, as per the time schedule detailed below.

**I. Time schedule for submitting application**

| No | Particulars  | Last Date of payment                       |
|----|--|--|
| 1  | Last date without fine   | 31 <sup>st</sup> December 2021             |
| 2  | Last date with a fine of ₹ 1,105/-   | 15 <sup>th</sup> January 2022              |
| 3  | With a superfine of ₹ 11,025/- [in addition to a fine of ₹ 1,105/-] for every academic year lapsed | From 16 <sup>th</sup> January 2022 onwards |

**II. Administration Fee and Affiliation Fee**

| No. | Colleges / Programmes   |   | Administration Fee per year (₹) | Affiliation Fee per programme per year (₹) |                                  |
|-----|-------------------------|---|---------------------------------|--|----------------------------------|
| 1   | Arts & Science Colleges | Govt.   | Nil                             | 2760/- per batch per programme             |                                  |
|     |                         | Aided   | Nil                             | 5515/- per batch per programme             |                                  |
|     |                         | Self Financing programmes (including self financing programmes in Aided colleges) | UG                              | Nil  | 20,000/- per batch per programme |
|     |                         |   | PG                              |  | 25,000/- per batch per programme |
|     |                         | Self financing programmes in colleges under LBS and IHRD                          | 27,565/-                        | 7875/- per batch per programme             |                                  |
| 2   | Integrated Programmes   | Govt.   | Nil                             | 2760/- per batch per programme             |                                  |
|     |                         | Aided   | Nil                             | 5515/- per batch per programme             |                                  |
| 3   | Architectural Colleges  | Govt.   | B.Arch                          | Nil  | 22,050/- per batch               |
|     |                         |   | M.Arch                          | Nil  | 22,050/- per batch               |
|     |                         | Self Financing  | B.Arch                          | 3,30,750/-                                 | 22,050/- per batch               |
|     |                         |   | M.Arch                          | 1,10,250/-                                 | 22,050/- per batch               |

|   |  |                            |               |                          |                                  |
|---|--|----------------------------|---------------|--------------------------|----------------------------------|
| 4 | Training Colleges                          | Govt.                      | B.Ed / B.P.Ed | Nil                      | 2,760/- per optional subject     |
|   |  |                            | M.Ed / M.P.Ed | Nil                      | 2,760/- per optional subject     |
|   |  | Aided                      | B.Ed / B.P.Ed | Nil                      | 5,515/- per optional subject     |
|   |  |                            | M.Ed / M.P.Ed | Nil                      | 5515/-per optional subject       |
|   |  | Self Financing             | B.Ed / B.P.Ed | 88,200/-                 | 11,025/- per optional subject    |
|   |  |                            | M.Ed / M.P.Ed | 55,125/-                 | 11,025/- per optional subject.   |
| 5 | MCA / MBA / BHM in Self Financing Colleges |                            |               | 1,10,250/- per programme | 22,050/- per batch               |
| 6 | Oriental Title Colleges                    | Aided (UG and PG)          |               | Nil                      | 5,515/- per programme per batch  |
|   |  | Self Financing (UG and PG) |               | Nil                      | 13,000/- per programme per batch |
| 7 | Law Colleges                               | Govt.                      |               | Nil                      | 2,760/- per batch                |
|   |  | Self Financing             |               | 82,690/-                 | 11,025/- per batch               |

- Principals of all the affiliated colleges (except Autonomous Colleges) are requested to apply for CPA as per the time schedule as above to avoid fine/superfine. Autonomous Colleges shall strictly comply with the directions stipulated in U.O. No.9584/2021/Admn dated 16.09.2021. (A circular in this regard will be issued later)
- Fee shall be remitted under the Head of Account - OTAA01 (Affiliation or Administration Fees) through E-payment / SBT E-Challan / Akshaya / Friends / Post Offices/ Payment Gate way etc. Fee for all the programmes shall be paid by a single challan.
- Duly filled in application form (which is enclosed herewith) shall be submitted along with the chalan receipt for required amount. The application form can also be downloaded from the web page [www.cdc.uoc.ac.in](http://www.cdc.uoc.ac.in).
- In case of continuation of provisional affiliation which requires inspection by a Commission (i.e., after one year of granting provisional affiliation), an amount of ₹.8270/- per programme shall also be remitted as inspection commission fee by all the colleges in addition to administration / affiliation fee.
- Renewal of NOC from Govt. of Kerala is mandatory for granting continuation of provisional affiliation in respect of self financing programmes (except self financing programmes in Aided colleges and the colleges managed by IHRD and LBS) sanctioned to the colleges based on the NOC issued by the Govt.
- The colleges should ensure the nomenclature of programmes and sanctioned intake as per the orders of the University before applying for renewal NOC from Higher Education Dept. and submit the same along with the application of CPA.
- Approval order from the apex body concerned is mandatory for granting continuation of provisional affiliation to the programmes which are sanctioned based on the approval from such bodies.
- (i) Only colleges who have attained/renewed NAAC score of 2.5 and above will be granted continuation of provisional affiliation to B.Voc./M.Voc. programmes. An affidavit to that effect shall be submitted along with the application, (ii) All affiliated colleges shall invariably update the NAAC score obtained while submitting application for CPA.
- The Principals shall ensure that all the programmes in the colleges have valid affiliation orders (either permanent or provisional) and in case of any programmes whose previous affiliation details are not traceable shall be regularised by applying for the confirmation of affiliation as

provided in the University Order No.8326/2018/Admn dated 10/07/2018. The colleges must apply for CPA in subsequent years for programmes that granted confirmation of affiliation.

10. All affiliated colleges shall upload details of their teaching staff to the Centralized College Portal of the University and update all the details in Centralized College Portal prior to applying for CPA every year.
11. The colleges should strictly adhere to regulations of respective regulatory bodies (UGC/NCTE/COA/AICTE/BCI/RCI) while engaging teaching faculties.
12. Principals of all self financing colleges should submit the staff list with an undertaking along with the application stating that "**he/she has personally verified the age and educational qualifications of the staff with supporting documents and found correct and all are eligible to the post as per the existing rules**".
13. The Training colleges those who require re-arrangement of seats for 2022-23 admission, should submit a separate application, with required fee, along with the application for CPA in tune with U.O.No.8363/2020/Admn dated 20/09/2020. The application submitted for re-arrangement of seats in any other way will not be considered for any reason.
14. The Principals of the Training colleges should submit an affidavit stating that '**the standards defined by the NCTE are guaranteed in the college and the teaching faculty appointments in the college are made in compliance with the eligibility criteria prescribed by the NCTE**', along with the application for CPA.
15. The admission for the academic year 2022-23 will be permitted only to those programmes having valid affiliation orders for the year. Further, University Examinations will not be conducted in those colleges who have not renewed their CPA for the academic year 2022-23.
16. Granting of CPA to Self financing Colleges shall not be considered if the teachers of respective Colleges are not participated in valuation camps.
17. The list of documents essential for granting CPA should be furnished as enclosures in the covering letter.

**Dr. Satheesh.E.K**  
Registrar

To

1. All Affiliated Colleges via e-mail (along with application Form).
  2. All Section Officers in CDC Branch (with request to take necessary steps to ensure that all colleges have submitted application in time).
  3. System Analyst, Digital Wing (for uploading the circular in the website).
- Copy to:-PS to VC/ PA to R/ PA to CE/ DoA/SF.

Forwarded / By Order

Section Officer



**UNIVERSITY OF CALICUT  
COLLEGE DEVELOPMENT COUNCIL**

**APPLICATION FOR CONTINUATION OF PROVISIONAL AFFILIATION TO VARIOUS  
PROGRAMMES FOR 2022-23**

**1. Details of the College:**

| No. | Particulars  |     |                   |        |
|-----|--|-----|-------------------|--------|
| 1   | Name and address of the college                    |     |                   |        |
| 2   | Name of the educational agency running the college |     |                   |        |
| 3   | Whether Govt./ Aided / Self financing              |     | Year of starting: |        |
| 4   | No. of programmes offered in the college           | UG: | PG:               | Total: |
| 5   | Latest NAAC Score of the College                   |     |                   |        |

**2. Details of the programme to which continuation of provisional affiliation is sought:**

| No | Name of programme | Govt/Aided/SF | Complementary courses | Intake | Order no. And date of last CPA |
|----|-------------------|---------------|-----------------------|--------|--------------------------------|
| 1  |                   |               |                       |        |                                |
| 2  |                   |               |                       |        |                                |
| 3  |                   |               |                       |        |                                |
| 4  |                   |               |                       |        |                                |
| 5  |                   |               |                       |        |                                |
| 6  |                   |               |                       |        |                                |
| 7  |                   |               |                       |        |                                |
| 8  |                   |               |                       |        |                                |
| 9  |                   |               |                       |        |                                |
| 10 |                   |               |                       |        |                                |

(Attach separate sheet, if required)

**3. Details of fee remitted:**

| Challan no. | Date | Amount | Name of Treasury/Bank |
|-------------|------|--------|-----------------------|
|             |      |        |                       |

4. Whether uploading of data in Centralised College Portal is completed :

5. No. of teachers in the college:

Permanent:

Temporary:

Total:

**6. Building facilities:**

|   |  |  |
|---|--|--|
| 1 | Whether the whole class in the college is accommodated in the permanent building |  |
| 2 | Whether sufficiently furnished class rooms are available for each batch          |  |

**7. Laboratory Facilities:**

|   |  |  |
|---|--|--|
| 1 | Whether internet facility is available   |  |
| 2 | Whether the computer facilities are sufficient to the students                 |  |
| 3 | Whether laboratory facilities are available to core and complementary subjects |  |

**8. Details of Library Books available in the Library:**

| No                    | Name of Department/ Particulars | No. of books |
|-----------------------|---------------------------------|--------------|
| 1                     |                                 |              |
| 2                     |                                 |              |
| 3                     |                                 |              |
| 4                     |                                 |              |
| 5                     |                                 |              |
| 6                     |                                 |              |
| 7                     |                                 |              |
| Total books available |                                 |              |

**9. Number of Journals & Periodicals subscribed:**

| No | Core/Complementary | No. of journals |
|----|--------------------|-----------------|
| 1  |                    |                 |
| 2  |                    |                 |
| 3  |                    |                 |
| 4  |                    |                 |
| 5  |                    |                 |

**Declaration**

1. All the teachers in the college have registered in the Centralised College Portal and their profiles have been checked and approved by the Principal.
2. As directed by the University, teachers were participated in valuation camps.
3. All the details are uploaded/updated in centralised college portal.
4. The details furnished above are true and according to the records of the college.

Place:

Signature of the Principal with seal

Date: