



UNIVERSITY OF CALICUT

(Ad.-F)

No: 91497/AD-F-ASST-2/2019/Admn

Dated, Calicut University P.O 04.10.2023

NOTIFICATION

Online applications are invited from qualified candidates for appointment to the post of **FINANCE OFFICER** in the University of Calicut in the UGC pay band of Rs.37,400 - 67,000 + Rs. 10,000 AGP (Pre-revised scale), on permanent basis.

|     |   |   |
|-----|---|---|
| I   | <b>Qualifications</b>   |   |
|     | 1   | A First or Second class University Degree   |
|     | 2   | Should be an Associate Member/Fellow of the Institute of Chartered Accountants of India.  |
|     | 3   | Experience in Financial and Accounts matters in a supervising capacity for not less than 5 years in a University or other Public Institutions/Undertaking.  |
|     | 4   | Desirable: A First or Second class Masters Degree   |
| II  | <b>Age</b>  | 40 years and above  |
| III | <b>Term of appointment</b>  |   |
|     | The Finance Officer shall be appointed for a period of four years on permanent basis from the date on which he/she enters upon the office or till he/she completes the age of 56 years, whichever is earlier. |   |
| IV  | <b>How to apply</b>   |   |
|     | i   | Applications to the above post shall be submitted online in the format available in the University website - ( <a href="http://www.uoc.ac.in">www.uoc.ac.in</a> )   |
|     | ii  | Last date of submission of application online : <b>25.10.2023.</b>  |
|     | iii   | The hard copy of the filled up online application accompanied by self attested copies of testimonials to prove age, qualification, experience and eligibility for concession in application fee (in the case of SC/ST candidates) along with chalan receipt should reach the Registrar, University of Calicut, Calicut University P O, Malappuram Dist., Kerala State - 673 635 on or before <b>04.11.2023.</b> |
|     | iv  | Application fee : ₹.2000/- (₹.500/- for SC/ST candidates)<br>Mode of remittance: Online payment only  |
|     | v   | Candidates should produce all the certificates/documents mentioned above in original for verification along with 3 sets of self attested copies of application form   |

and all other documents at the time of interview. A soft copy of the same should also be kept ready.

V Points to be noted:

- The applications with the fee paid in accordance with the mode stipulated above will only be entertained.
- The application fee paid will not be refunded or adjusted for any other purpose under any circumstances.
- The University reserves the right for the cancellation of the proceedings as per this notification without any notice or refund of fee paid without assigning any reason thereof.
- Those who possess Degrees awarded by Universities other than University of Calicut should submit the Equivalency Certificate issued from University of Calicut along with the application.
- Only attested copies of certificates/documents need submit along with the application.
- The cover containing application shall be superscribed "Application for the post of Finance Officer, University of Calicut".
- Incomplete and late applications will not be considered.



Dr. Satheesh.E.K  
Registrar

Copy to

1. The Public Relations Officer, University of Calicut ( For press release).
2. Director, CUCC (For publication in the Website
3. Recruitment Section (For necessary action to conduct interview after the receipt of online applications)