

University of Calicut

PM USHA Scheme 2025

**Notice Inviting Expression of Interest for the Selection of Training Partners at Career
Advancement and Skill Development Centre for Tribals (CASDCT)**

Institute of Tribal Studies and Research

University of Calicut invites **Expression of Interest** in sealed two cover formats (Technical & Financial) from Govt. agencies for carrying out various skill development training, career advice and orientations for Tribal students at the Institute of Tribal Studies and Research, University of Calicut.

I. Brief Description of the Project

Rashtriya Uchchar Shiksha Abhiyan (RUSA) is a Centrally Sponsored Scheme to fund States/UTs institutions, with the vision to attain higher levels of access, equity, and excellence in the State higher education system with greater efficiency, transparency, accountability, and responsiveness. The first phase of the scheme was launched in 2013 and now, in the light of the National Education Policy, RUSA scheme has been launched as Pradhan Mantri Uchchar Shiksha Abhiyan (PM-USHA).

Career Advancement and Skill Development Centre for Tribals is envisaged as a unique Centre which offer wide spectrum of services to the aspirant tribal students in their career advancement and skill development. This Centre is expected to act as a dynamic platform for the upliftment of tribal population by imparting various skills among tribal students. CASDCT is proposed under the Institute of Tribal Studies and Research, University of Calicut, situated at Chethalayam, Sultan Bathery at Wayanad.

Institute of Tribal Studies and Research (ITSR), situated at Chethalayam, Wayanad, is a unique venture of University of Calicut. The institute is devoted to serve the specific aspirations of the tribal community of the state of Kerala. The ITSR is aimed at ensuring the learning opportunities and experiences which promote leadership, development, professional preparation, civic responsibility, and cultural stewardship among the tribal groups.

The details of the proposed activities under CASDCT are as follows.

S.No.	Name of the Programme	Proposed Phases	Duration of the programme & Proposed Frequency
1	Career Orientation Classes (5 hours session, 40-50 students in a batch up to 160 students.)	For 12 th , Graduates and Post Graduates students	One Day Event (5hrs)
2	Interpersonal Skill Development Course (50 hours Course, Maximum of 160 students)	Phase 1 Basic Phase 2 Intermediary Phase 3 Advance	Approximately 50 – 60 hours Course,
3	Interview and Group Discussion Training 24-hour course – maximum of 160 students		20–25-hour course
4	Personality Development Course (45 hours course – Maximum 160 Students)		40-50 hours course
5	Crash course on IT Skills (70-80 hours) for 160 students		
6	Competitive Exam Coaching (21 days crash course Once in six months for 160 Students)		21 days
7	Total (Total Number of beneficiaries for each program from 1-6 is up to 160 Tribal students)		

Instructions to follow:

1. Amount should be quoted for a batch of minimum of 30 students, the same per - head costs will be applied for students over and above the minimum limit. A batch will have a minimum of 30 students and a maximum of 40
2. There can be more than one batch depending upon the number of students.
3. The entire courses under CASDCT are expected to have a minimum of 100 students and are also expected to have up to 160 beneficiaries maximum.
4. Item 2,3 & 4 is expected to fall within 120 hours when combined.
5. A detailed Outcome Based Reports should be submitted to the implementing officer by the agency within 15 days of the completion of a Course.

6. All the activities should be completed as per the time schedule provided by the Institute.
7. ITSR will provide the class room, refreshments for the students and all other items/expenses should be met by the party/agency including the study materials if any.
8. The amount should cover the following: Remuneration, TA, Accommodation, Study Materials for the students and all other incidental expenses.

II. Nature and scope of the proposed activities

The proposed activities under CASDCT involves various activities aimed at career advancement and skill development of the tribal students at Wayanad. Providing general career and employment guidance to the Tribal students, training the aspirant tribal students through intensive competitive exam coaching, imparting various digital competencies, soft skills and employability among the tribals students are the specific objectives of the project.

III. Expected Outcomes

The outcome of the proposed career advancement and skill development center for tribals is to uplift the tribal community in Kerala especially in northern region by imparting various skillsets and employability among aspirant tribal students. By providing the tribal youth with relevant skills and training, the center can enhance their employability and improve their overall standard of living. Moreover, empowering the beneficiaries with modern skills, the center can help increase their representation in mainstream society, including govt, corporate and other spheres and also to access the global opportunities.

IV. Instructions to the Candidates

The **Expression of Interest** is to be submitted in the manner prescribed below: -

All information as detailed below is to be submitted in two hard copies in separately sealed envelopes: -

- i. Applicant's Expression of Interest as per Format-1.
- ii. Financial Bid as per Format - 2
- iii. Organizational Contact Details as per Format-3.
- iv. Experience of the organization as per Format-4.
- v. Additional information as per Format-5
- vi. Declaration as per Format-6

The bidders are expected to examine all instructions, forms, terms and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a

proposal not substantially responsive to the EOI documents in every respect will be at the Bidder's risk and may result in rejection of the proposal.

V. Qualification/Eligibility Criteria

Following will be the minimum pre-qualification criteria. Each eligible consultant should possess all the following pre-qualification criteria. Responses not meeting the minimum prequalification criteria will be rejected and will not be evaluated.

S. N	Prequalification Criteria	Supporting document
1.	The Bidder shall have experience of providing: (i) Five similar completed Training/consultancy services to Central Govt./State Govt. educational institutes/ Govt. bodies in Kerala.	Copy of Work Order / Contract
2.	The firm should not be blacklisted by any Central Govt. / State Govt. / PSU/Govt. Bodies	Certificate signed by the Authorized signatory
3.	The organization should have at least 10 years of experience in the field of providing or coordinating skill training in the state	Relevant Document
4.	The organization should be an agency or company under any dept. of govt. of Kerala offering NSQF aligned or industry certified skill courses	Relevant Document
5.	Preference will be given to agency/organization having prior experience in Review/Appraisal of Centrally Sponsored Scheme for any Central / State Govt. / Govt. Autonomous Bodies.	Copy of experience certificate/ work order, if any, to be enclosed
6.	The Bidder should preferably have an office in Wayanad or Calicut	1. Address along with proof of Wayanad address may be furnished. 2. Details of branch offices in district other than Wayanad, if any, may be submitted

VI. Valuation Criteria and Method of valuation

- i. Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted by the technical committee.
- ii. EOI will be evaluated for short listing inter alia based on their experience of handling similar type of project, strength of their man power, if any.
- iii. The agencies may be required to make a presentation, if required, to a selection committee showcasing their proposals.

VII. Condition under which EoI is issued.

The EOI is not an offer and is issued with no commitment. University of Calicut reserves the right to withdraw EOI and or vary any part thereof at any stage. University of Calicut further reserves the right to disqualify any bidder, should it be so necessary at any stage.

VIII. Submission Deadlines

The last date of submission of EOI is 22.12.2025 (05 00 PM)

Date: 12.12.2025

Place: Thenjipalam

Mr. Harikumar C, (Implementing officer, PM USHA - ITSR)

Director, ITSR Chethalayam, University of Calicut.

ditsr@uoc.ac.in,

9496831659

Formats For Submission:

FORMAT-1
EXPRESSION OF INTREST

To,

Mr. Harikumar C, Director, ITSR Chethalayam, University of Calicut.
ditsr@uoc.ac.in,
9496831659

Sub: Submission of Expression of Interest for Selection of Training Partner for Career Advancement and Skill Development Centre at ITSR, Chethalayam, University of Calicut.

Dear Madam,

In response to the Invitation for Expressions of Interest (EOI) published on 08.08.2025 for the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we attach 2 sets of the following documents in separately sealed envelopes:

1. Financial bid (Format-2)
2. Organizational Details (Format-3)
3. Experience in related fields (Format-4)
4. Financial strength of the organization (Format-5)
5. Additional information (Format-6)
6. Declaration (Format-7)

Sincerely Yours,

Signature of the applicant

[Full name of applicant] Stamp.....

Date:

Encl.. As above.

Note: This is to be furnished on the letterhead of the organization

FORMAT 2

Format for the Financial Bid

S.N	Activity involved (PM USHA – CASDCT – For 200 Students)	Amount		Amount per Head
		In figures	In words	
1				
2				
3				
4				
5				
6				
7	Total			

Note : The amount should cover the following: Remuneration, TA, Accommodation, Printing & Stationery Expenses, Light Refreshments for the students and all other incidental expenses)

Signature of the applicant

Full name of the applicant

Stamp & Date

FORMAT 3

S.N	Organization Details	
1	Name of Organization.	
2	Main areas of business	
3	Type of Organization Firm/Company/partnership firm registered under the Indian Companies Act, I 956/the partnership Act, I 932	
4	Whether the firm has been blacklisted by any Central Govt./State Govt./PSU/Govt. Bodies/Autonomous? If yes, details thereof.	
5	Address of registered office with telephone no.& fax	
6	Address of offices in i. Wayanad ii. Any other district	
7	Contact Person with telephone no.& e-mail ID	

Enclose: -

1. Copy of Certificate of Incorporation.
2. Copy of Article of Association in respect of 3 above.
3. Undertaking in respect of 4 above.

Signature of the applicant

Full name of the applicant

Stamp & Date

FORMAT 4

Sl. No	Items	Number of Assignments during last 5years	Order Value of Each assignment in Lakhs of Rs. (Enclose copy of Each order)	Mention the name of Client/Organization (Enclosed completion certificates)
1.	Experience of Assignments of similar nature			
2.	Experience in carrying out similar assignments in Government educational institutes			
3.	Experience in carrying out similar assignments in Public sector.			
4.	Any other experiences			

Decision of Evaluating Committee in ascertaining "similar nature" and "similar assignment" will be final.

Signature of the applicant

Full name of applicant

Stamp &Date

FORMAT – 5

1. List all enclosures related to the previous sections.

S. N	Description	No. of pages

2. Additional information to support the eligibility (Not more than 2 pages can be attached).

Signature of the applicant
Full name of applicant
Stamp & Date

FORMAT 6

Declaration

We hereby confirm that we are interested in competing for the Training Partner to undertake the task related to CASDCT at ITSR Chethlayam, University of Calicut, under the PM USHA Scheme. All the information provided herewith is genuine and accurate.

Authorized Person' s Signature.
Name and Designation:
Date of Signature:

Note: The declaration is to be furnished on the letter head of the organization.